

**TOWN OF VERMILION
MINUTES OF REGULAR MEETING OF COUNCIL
HELD ON TUESDAY, MAY 20, 2025, AT 6:00 P.M.**

PRESENT

IN PERSON:

Deputy Mayor Joshua Rayment
Councillor Robert Snow
Councillor Robert Pulyk
Councillor Kirby Whitlock
Councillor Kevin Martin
Councillor Paul Conlon
Chief Administrative Officer Shannon Harrower
Director of Corporate Services Brian Leibel
Manager of Economic Development Mary Lee Prior
Director of Infrastructure and Planning Services Robert Dauphinee
Infrastructure and Planning Administrative Assistant Madison Barrett

REGRETS

Director of Community Services Michael van der Torre

1. CALL TO ORDER

Deputy Mayor Joshua Rayment called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Robert Snow "That the Agenda be approved as presented."
CARRIED.

3. ADOPTION OF THE PREVIOUS MINUTES

3.1. Minutes of Regular Meeting of Council – May 6, 2025

Moved by Councillor Robert Pulyk "That the Minutes of the Regular Meeting of Council of May 6, 2025, be approved as presented." **CARRIED.**

4. DELEGATIONS

4.1. STARS Air Ambulance

Shannon Paquette from Stars Air Ambulance gave a presentation on Stars Air Ambulance statistics to date.

5. NEW BUSINESS

5.1. Land Sales Policy 25-02 – Request for Decision

Moved by Councillor Robert Pulyk "That Council for the Town of Vermilion approve the Land Sales Policy No. 25-02 as amended." **CARRIED.**
MOTION#25/05/69

5.2. Sponsorship and Advertising Policy 25-03 – Request for Decision

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion approve the Sponsorship and Advertising Policy No. 25-03 as presented." **CARRIED.**
MOTION#25/05/70

5.3. 2025 Tax Rate Bylaw

Moved by Councillor Robert Snow "That Council for the Town of Vermilion give second reading to the Property Tax Bylaw No. 3-2025, being a bylaw for the purpose of authorizing the rates of taxation to be levied against the assessable property for the 2025 tax year within the Town of Vermilion in the Province of Alberta with the following amendments

- That the Recreation and Culture Tax Rate be amended to 3.2386." **CARRIED.**

MOTION#25/05/71

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion give third reading to the Property Tax Bylaw No. 3-2025, being a bylaw for the purpose of authorizing the rates of taxation to be levied against the assessable property for the 2025 tax year within the Town of Vermilion in the Province of Alberta." **CARRIED.**

MOTION#25/05/72

5.4. Crosswalk Painting – Request for Decision

Moved by Councillor Robert Snow "That Council for the Town of Vermilion approve the request by the Lt. Col Craig Armoury Historical Society for the painting of commemorative lettering adjacent to the crosswalk on Railway Ave at 50th Street subject to the following conditions:

- The letter/name be painted above and below the existing crosswalk lines, ensuring no interference with pedestrian walkways;
- The design should be subtle in color and size, ensuring it is not mistaken for any regulatory or warning markings; and
- The name/letter should be positioned in a way that does not obstruct or distract from the visibility of the crosswalk, especially at night or in low-visibility conditions."

CARRIED.

Motion#25/05/73

5.5. Alberta Air Tours – Request for Decision

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion receive the request from the Vermilion Flying Club as information." **CARRIED.**

MOTION#25/05/74

5.6. Travel Expense Reimbursement Policy – Request for Information

Moved by Councillor Robert Pulyk "That Council for the Town of Vermilion approve the Travel Expense Reimbursement Policy No. 25-04 as presented." **CARRIED.**

MOTION#25/05/75

5.7. Temporary Office Closure for National Public Works Week BBQ – Request for Decision

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion approve the closure of the Town of Vermilion administration office during the hours of 12:00 PM to 1:00 PM on May 22, 2025, in order for staff to attend the National Public Works Week BBQ in support of their fellow employees." **CARRIED.**

MOTION#25/05/76

5.8. Council of the Whole Committee Meetings

Moved by Councillor Robert Snow "That Council for the Town of Vermilion direct administration to provide Council with alternative options for the Whole Committee Meeting schedule at the June 3, 2025 Council meeting." **CARRIED.**

MOTION#25/05/77

5.9. Seniors' Week – Request for Decision

Moved by Councillor Kevin Martin "That Council for the Town of Vermilion proclaim June 2 – 8, 2025 as Seniors' Week." **CARRIED.**

MOTION#25/05/78

5.10. Health and Wellness Policy – Request for Decision

Moved by Councillor Robert Pulyk "That Council for the Town of Vermilion approve the Health and Wellness Policy No. 25-05 as presented." **CARRIED.**

MOTION#25/05/79

5.11. 2025 Vermilion Public Library Funding – Request for Decision

Moved by Councillor Robert Snow “That Council for the Town of Vermilion approve the 2025 Library Budget Requisition in the amount of \$270,375.00 and to send a letter to the County of Vermilion River requesting an increase in their annual funding to adequately compensate for the 30% of County residents who utilize the facility and the services provided by the Vermilion Public Library.” **CARRIED.**

MOTION#25/05/80

Deputy Mayor Joshua Rayment called a recess at 7:27 p.m.

Returned to Regular Meeting of Council at 7:31 p.m.

5.12. 2025/2026 Policing Priorities – Request for Decision

Moved by Councillor Robert Pulyk “That Council for the Town of Vermilion provide the following policing priorities to the Vermilion Royal Canadian Mounted Police (RCMP) detachment:

1. Crime Reduction – property crime
2. Police/Community Relations – communication with public/stakeholders
3. Police/Community Relations – police visibility
4. Crime Reduction – domestic violence.” **CARRIED.**

MOTION#25/05/81

6. **MANAGEMENT REPORTS**

Management for the Town of Vermilion presented their reports.

Accepted as Information.

7. **FINANCIAL**

7.1. Accounts Payable for the period of May 1 – 15, 2025

Accepted as Information.

8. **COUNCIL ROUND TABLE**

Council for the Town of Vermilion presented their reports.

Accepted as Information.

9. **CORRESPONDENCE**

9.1. J.R. Robson’s 2025 Commencement Ceremony

9.2. Vermilion & District Chamber of Commerce – Minutes of April 7, 2025

9.3. Local Government Fiscal Framework

9.4. Vermilion & District Chamber of Commerce – Special Board Meeting Minutes from March 21, 2025

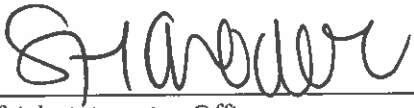
9.5. County of Vermilion River – Minutes of April 22, 2025

Accepted as Information.

11. ADJOURNMENT

Being the Agenda matters concluded, the meeting adjourned at approximately 8:22 p.m.

READ AND CONFIRMED ON THIS 3rd DAY OF June 2025 A.D.



Chief Administrative Officer



Deputy Mayor